

City Planning, Development and Business Affairs Committee Terms of Reference

Tuesday, 7 February 2023
City Planning, Development and Business Affairs Committee

Strategic Alignment - Enabling Priorities

Program Contact:
Alana Martin, Manager
Governance

Public

Approving Officer:
Tom McCready, Director City Services

EXECUTIVE SUMMARY

Council considered its Governance Structure at its meeting on 17 January 2023. The City Planning, Development and Business Affairs Committee (and the Terms of Reference) was established as part of this decision.

The City Planning, Development and Business Affairs Committee's Terms of Reference presented at that meeting have been updated to reflect the Council resolution. Additional refinements have been made and the Terms of Reference are now presented to Committee for consideration and recommendation to Council.

The Terms of Reference are due to be reviewed again as part of the Governance Structure Review in July 2023.

RECOMMENDATION

The following recommendation will be presented to Council on 14 February 2023 for decision.

THAT THE CITY PLANNING, DEVELOPMENT AND BUSINESS AFFAIRS COMMITTEE RECOMMENDS TO COUNCIL

That Council

1. Adopts the updated City Planning, Development and Business Affairs Committee Terms of Reference contained in Attachment A to Item 5.1 on the Agenda for the meeting of the City Planning, Development and Business Affairs Committee held on 7 February 2023.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	Strategic Alignment – Enabling Priorities The role of the City of Adelaide is to uphold the values of integrity and accountability. To ensure that the Council delivers services to the community as a leader, advocate, and facilitator by maintaining a transparent decision-making process.
Policy	City of Adelaide Standing Orders
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report
Opportunities	Not as a result of this report
22/23 Budget Allocation	Not as a result of this report
Proposed 23/24 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
22/23 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. Council established the City Planning, Development and Business Affairs Committee at the meeting on 17 January 2023 (Link 1 view [here](#)).
2. As part of this decision Council adopted the City Planning, Development and Business Affairs Committee Terms of Reference (**Attachment A**).
3. Terms of Reference were also provided at that meeting and the following changes have been made to the Terms of Reference to reflect Council's resolution of 17 January 2023 (see [link 2](#)) :
 - 3.1. Under Part Two Purpose, to delete the following:
 - 3.1.1. To monitor and report on the performance of Council owned subsidiaries, against their respective charters with which they have been established
 - 3.1.2. To assist the Council in undertaking strategic planning and monitoring.
 - 3.2. That the Lord Mayor and all Councillors are all committee members
 - 3.3. City Planning, Development and Business Affairs Committee the first Tuesday of the month (except January and December) not later than 7.00pm
 - 3.4. Minor typographical errors corrected.
4. The Terms of Reference were further refined as follows:
 - 4.1. Part 2.1, to delete "To provide advice to the Council in relation to strategic, planning and development policy issues" and replace with "To provide advice to the Council in relation to the strategic development of Councils planning and development policy issues."
 - 4.2. New Part 2.7 - To provide advice to the Council relating to the development, endorsement, and implementation of the City Plan.
 - 4.3. Addition to Part 3.1 - The City Planning, Development and Business Affairs Committee can provide advice to other Council Committees where necessary.
5. The Terms of Reference are provided to the Committee for general discussion by members.
6. It is noted that the Standing Order review will include specific information concerning committees' meeting procedures. These procedures will be presented at the March 2023 City Planning, Development and Business Affairs Committee for recommendation to Council.
7. The Terms of Reference are due to be reviewed again as part of the Governance Structure Review in July 2023.

DATA AND SUPPORTING INFORMATION

Link 1 - Council Report 17 January 2023 Item 4.1 Governance Structure

Link 2 - Council Minutes 17 January 2023

ATTACHMENTS

Attachment A – Terms of Reference City Planning, Development and Business Affairs Committee

- END OF REPORT -